

## Scholastic Year 2020-2021

### Guidelines and information for Parents/Guardians (following instructions by Public Health Authorities)

Our school is currently preparing to welcome students again and we are taking all necessary measures to make it a safe environment to all our students due to the pandemic. Therefore, during the coming days we are going to continue in keeping you informed and also updated about when students are to commence school, year group, transport pick-up points and other necessary information as the following, hereunder.

#### Before Coming to School

- Your son/daughter should not be sent to school if he/she are feeling sick. Consult a doctor.
- Every morning parents/guardians are to check for these symptoms and keep their child at home if any of them are present:
  - A temperature of 37.2 °C or higher
  - Sore throat
  - New uncontrolled cough
  - Diarrhoea, vomiting, abdominal pain
  - Severe headache

Though sanitising materials will be made available at school, it is important that parents/guardians ensure that every student always carries with them sanitising products such as disinfectant wipes, tissues and hand sanitising gel when attending school.

#### Transport

- All students are to keep to the same route and they may not board different vehicles.
- You are asked to wait with your son/daughter at the pick up point especially in the morning.
- Before your son/daughter boards the van his/her temperature will be taken.
- Where and if possible your son/daughter needs to keep mask/visor during the trip and to stay seated where the driver or the on-board supervisor instructs.
- Vehicle operators/drivers will be cleaning high grip areas between each school trip.
- The School Transport Section will be performing spot checks to ensure that this measure is being adhered to.

### Entering and Exiting the School

- Before students and escorts enter school, their temperature will yet again be read. If a student/staff member has a temperature which is equal or higher than 37.2°C, he/she will not be able to stay at school.
- We will be using different entrances/exits according to van arrivals.
- As soon as your children enter the school premises, they will be asked to go straight to their classroom or designated area so that the group bubble is maintained.
- Before entering class, students and staff will be asked to sanitise their hands.

### Use of Masks/Visors

- Staff will be wearing masks/visors at all times.
- Where and if possible, students need to come to school wearing a visor or a mask.
- Students will be encouraged to wear their masks in all common areas including corridors and toilets, as well as on school transport.
- Students can remove the mask/visor in class and when doing Physical Education.
- Masks/Visors should be labelled with the child's name. Please provide a bag or labelled pocket so that this can be store when it is not in use.
- Masks need to be either changed or washed daily. Visors should also be wiped clean and disinfected every day by parents.

### The School Day

- In class, there will be adequate distancing between desks, students and staff.
- We will have staggered breaks to have less students in the yard at the same time and students will be allowed to interact only with children from their own class during breaktime.
- We are encouraging teachers to use outdoor yards to deliver lessons when possible.
- In class/corridors, all windows/doors will be kept open to allow ventilation.
- The students will be supervised by the same staff who accompanies them during transport unless there are special circumstances where staff needs to be replaced / substituted.

### Ensuring a Safe Environment

- Unauthorised personnel will not be allowed to enter the school. ONLY students, and authorised personnel will be allowed in school.
- Parents/guardians may not visit school. However, we welcome you to use other forms of communication to communicate with us such as phoning, emails or online means. Details on how to contact us are provided on page 4.
- Before entering the school premises, authorised visitors need to sanitize their hands with the sanitizer provided and their temperature will be checked. You will be asked to wait outside/reception area.
- The school will keep a record and details of all authorized personnel who enter the school premises.
- The school will have stickers in place as needed to support our pupils and staff members to keep social distance.
- An organised system for moving from one place to another in the schools will be in place, ie. all corridors will adopt a keep-left traffic system.
- Assemblies will be held online when students are in class.
- No school outings can take place until further notice.
- Parents' day/evening will also be held online so parents are encouraged to download Microsoft Teams and familiarize themselves with it. Do not hesitate to contact the school, should you need any assistance with downloading it.
- Hand sanitisers will be available around the school and in every classroom.
- We will ensure the best hygienic conditions possible within our school by cleaning our premises thoroughly and frequently. Toilets will also be cleaned regularly and supplied with soap and disposable paper towels.

### In Case of Illness

- If at school your son/daughter starts feeling sick or he/she is noticed to be not well he/she the school nurse will be asked to assist and the student will be asked to put on the mask/visor and will be taken to the Isolation Room. Parents/Guardians will be asked to pick up their child immediately and to contact the family doctor.
- If the your son/daughter has been in contact with anyone who was confirmed as positive to COVID 19 in the last two weeks, the child is to stay at home and the advice of a doctor is to be sought.
- If the child has travelled from a non-corridor country or a country on the amber list in the last 14 days, the child should remain home.

## Educating our Children

Parents/Guardians are also encouraged to support the wellbeing of all by continuing to:

- Explain that no hugging or shaking hands is permitted.
- Show their how to properly wash his/her hands with soap and water.
- Teach to avoid touching the face, nose, mouth and eyes if they have not washed or sanitised their hands immediately before.
- Teach how to use tissues when sneezing/coughing and where and if possible students need to be taught how to blow their nose and to dispose of used tissues in the bins provided immediately after use.

## Information

If you need to contact the school, you are welcome to do so either by phone on 25986780 or through the school email - [mrc.dunmanuelattard.rc@ilearn.edu.mt](mailto:mrc.dunmanuelattard.rc@ilearn.edu.mt) or via Microsoft Teams.

## Other information

- Attendance will be taken. Signed Medical Certificates should be sent by email and shown to escorts before son/daughter board van.
- Clothes should be washed every day and bags cleaned daily.
- Staff will communicate with you via your son/daughter's email address.
- No other rooms will be used apart the home class.
- No wandering in other classes or around the school without permission.
- No outings will be held.
- No special events such as celebration day, Christmas fairs or concerts or special events.
- Changing room will be time-tabled and sanitized in between use.
- Please make sure that students do not bring non-essential items from home. Check your son/daughter's bag every morning.
- All items requested by the school, including lunchboxes and bottle should be labelled with the his/her name. These need to be clearly labelled and cleaned every day.
- The use of water fountains is currently forbidden. Therefore, parents/guardians are to give enough water for the day.



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🌐 <http://sns.wardija.skola.edu.mt/>

- We encourage parents/guardians to provide healthy food to their child as this will boost their son/daughter's immune system. At school, we will continue to instil the love for a healthy lifestyle.
- Parents/Guardians are asked to give tasks to children and teach them to do certain things alone. It is important that where and if possible they try to put on their shoes, wear their jacket and be organised.
- Parents/Guardians are asked to notify the management of any headlice suspect. Children with headlice will be sent home and will return ONLY with a certificate stating that they are clean and can return to school.
- Students need between 8 to 10 hours sleep. Kindly make sure that they can do this in the best conditions.
- All food items must be presented in environmental friendly disposable containers or washable containers. Food must be already cut in pieces for easy consumption. There will be no return of any unused food and disposable containers.
- If something is worrying you, please call the school and discuss the issue calmly with the school's staff.
- When school and parents work hand in hand, students are happier and fare better at their studies.
- Learners who are considered as vulnerable by the health authorities or that you consider that are not to attend school are exempted in attending the school, however you need to email the Head of School.

**As always, we thank you for your cooperation and we look forward to welcoming your child to the Scholastic Year 2020/2021.**

Nicholas Agius

Head of School

